



Ambergate Primary School Remote Learning Policy Addendum

Pupil and Parent Code of Conduct

Pupils are responsible for:

- Ensuring that schoolwork set is completed to the best of their ability.
- Completing learning tasks on time.
- Submitting their work to the electronic portfolio.
- Reporting any defects on school-owned equipment used for remote learning as soon as possible.
- Reporting any technical issues as soon as possible.
- Taking time to familiarise themselves with the software school is using for remote education.
- Using the necessary equipment and computer programs as intended.
- Be situated in a suitable 'public' living area within the home with an appropriate background – 'private' living areas within the home, such as bedrooms, are not permitted during video communication.
- Maintaining the standard of behaviour expected in school.
- Using appropriate language – this includes others in their household.
- Always remaining aware that they are visible.
- Not recording, storing, or distributing video material without permission.

Parents are responsible for:

- Ensuring their child is available to learn remotely.
- Supporting their child in accessing, completing and submitting remote learning tasks.
- Supporting their child to ensure learning tasks are completed on time.
- Ensuring that schoolwork set is completed to the best of their child's ability.
- Informing the school no later than 8:30am if their child is unwell.
- Reporting any defects on school-owned equipment used for remote learning as soon as possible.
- Reporting any technical issues as soon as possible.
- Understanding that, whilst school will provide support where capacity is available, IT technicians are not responsible for providing technical support for equipment that is not owned by the school.
- Taking time to familiarise themselves with the software school is using for remote education.
- Ensuring their child has a stable connection to avoid disruption to lessons, working with the school to resolve any issues.
- Reinforcing the importance of children staying safe online.
- Being aware of what their child/ren is/are being asked to do, e.g. sites they have been asked to use and staff they will interact with.
- Setting age-appropriate parental controls on devices and internet filters to block malicious websites.
- Using school directed useful resources to help them keep their children safe online.
- Pupils will not let their family members or friends use any school-owned equipment which contains personal data.